

**WORK SESSION MINUTES OF THE WILDWOOD COMMISSIONERS  
IN THE COUNTY OF CAPE MAY, NEW JERSEY**

Wednesday, June 25, 2014  
Commissioners Meeting Room  
Time: 3:30 p.m.

**MEETING CALLED:**

Meeting called to order by the Mayor.

**PLEDGE OF ALLEGIANCE**

City Clerk leads in the Pledge of Allegiance to the Flag.

**ROLL CALL**

City Clerk called the roll and the following Commissioners answered to their names:

Byron – here, Leonetti – here, Troiano – here

**OTHERS ATTENDING**

Mary D'Arcy Bittner, Solicitor  
Chris Eaton, Remington & Vernick Engineers  
Steve Long, Police Chief  
Robert Regalbuto, Police Captain  
Steve Stocks, Beach Patrol Chief  
Gary Ziegler, Water Department  
Jeanette Powers, CFO  
Jason Hesley, Tax Assessor  
Lori Rosensteel, Tax Collector  
Cyndi Garland, QPA  
Hope Pinto, HR  
Christopher Wood, City Clerk  
Lisa Brown, Aide to the City Clerk

**OPEN PUBLIC MEETING ANNOUNCEMENT**

As per N.J.S.A. 10:4-12, City Clerk read the Open Public Meetings Act Announcement.

**APPROVAL OF MINUTES**

May 12, 2014, Special Meeting  
May 28, 2014, Work Session  
May 28, 2014, Executive Session  
May 28, 2014, Regular Meeting

**RESOLUTION**

City Clerk read the resolutions listed on the agenda.

- A. Authorizing Emergency Temporary Appropriations
- B. Authorizing Return of Escrow Balance Deposits re: Application #'s 27-10, 26-10, 12-09 and 16-09, Morey Organization, \$5,172.50
- C. Appointing Jeanne Kilian to the Wildwood Recreation Commission to fill the unexpired term of Carrie Williamson
- D. Authorizing the Cancellation of Sewer Billing for the 2014 Billing due to account should have never been billed for Acct#2051770-2, 3501 Boardwalk
- E. Authorizing Refund of 2014 Mercantile License to Mindy Plennert re: Acct#06588, 208 E. Glenwood Avenue, Unit B, due to sale of property (\$327.00)
- F. Authorizing Tax Collector to charge accounts for Grass Cutting and Removal of Debris
- G. Authorizing Alternate to a Fair and Open Contract with General Services Administration, GSA FAS Property Management Division re: Purchase of 2006 Dodge Sprinter 3500 (\$10,000.00)
- H. Authorizing Professional Services Contract with Remington, Vernick & Walberg Engineers re: FY2013 Local Aid – Roadway Grant Reconstruction of Davis Avenue in the amount not to exceed \$52,000.00
- I. Authorizing Change Order No. 1 as submitted by Remington, Vernick & Walberg Engineers on behalf of Asphalt Paving Systems re: USDA Sanitary Sewer Replacement – Phase 4 (increase of \$455,845.00 for a new total of \$3,079,742.00)
- J. Authorizing Change Order No. 8 as submitted by Remington, Vernick & Walberg Engineers on behalf of Perna Finnigan, Inc. re: USDA Sanitary Sewer Replacement Program – Phase 3B, Water Utility Portion (increase of \$15,558.14 for a new total of \$1,093,513.59)

- 49
- K. Amending Professional Services Contract with Triad re: USDA Water and Waste Disposal Grant/Loan Program – Implementation Services; 26<sup>th</sup> Street project (increase of \$5,000.00 for a new total of \$20,000.00)
  - L. Authorizing Return of Escrow Balance Deposits re: Application #05-14Z, George Karavangelos, 4020 Ocean Avenue (\$2,447.11)
  - M. Authorizing payment of bills in the amount of \$489,959.73 dated June 25, 2014
  - N. Authorizing filing of all reports and other data contained in this agenda

**ADDENDUM:**

- I. Affirming the City of Wildwood's Civil Rights Policy
- II. Authorizing the Chief of Police to execute an application for participation in the 2014 COPS Hiring grant
- III. Amending the City of Wildwood Employee Policies and Procedures Manual
- IV. Approving Licensing Agreement between the City of Wildwood Water Utility and the County of Cape May to allow Wildwood Water Utility to drill observation wells on County property
- V. Authorizing Professional Services Contract with Triad Associates re: City of Wildwood – NJDCA Small Cities Public Facilities Implementation – FY 2014 – Reconstruction of Boardwalk Restrooms at Youngs Avenue to meet current ADA Accessibility Requirements (\$20,000.00)
- VI. Authorizing the Award of an Alternate to Fair and Open Contract with Remington, Vernick & Walberg re: Wildwood Water Utility Water System Improvements as Part of the 2014 Street and Utility Reconstruction in the City of North Wildwood (\$55,000.00)
- VII. Approving Application for the FY2014 NJDOT Transportation Alternative Program
- VIII. Authorizing Professional Services Contract with Remington, Vernick & Walberg Engineers re: FY 2014 Small Cities CDBG Program – Public Facilities ADA Improvements, Youngs Avenue Restroom Facility (\$43,000.00)

The Board moved Addendum "VIII" into Executive Session for discussion, contractual matter.

**ORDINANCE:**

- 1007-14 Ordinance Amending Chapter 1A-7.4 entitled "Administration; Division of Law Clarifying the City Solicitor Shall serve as a full-time Employee" (SECOND READING/PUBLIC HEARING/ADOPTION)

**UNFINISHED BUSINESS**

- None.

**COMMUNICATIONS:**

- None.

**APPLICANTS:**

- NJ State Fireman's Association Membership Application re: Jose M. Soto
  - NJ State Fireman's Association Membership Application re: Zoreymar Vega-Medina
- These applicants have been moved to Regular Session for approval.

**NEW BUSINESS:**

- Bike Racks by the Boardwalk
- Commissioner Byron said the City should give some thought about installing bike racks at the street ends of the Boardwalk.

**REPORTS:**

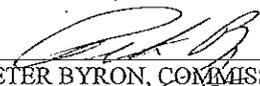
- Engineer's Report – On File in City Clerk's Office

**EXECUTIVE SESSION:**

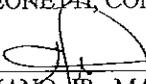
- Matter of Litigation – Zielinski et al vs. City of Wildwood
- Contractual Matter - GWHMA
- Contractual Matter – Public Facilities ADA Improvements, Youngs Ave Restroom Facility

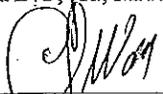
**ADJOURNED:** There being no further business to be discussed, this meeting was adjourned at 3:33 p.m. Remarks as typed highlighted not verbatim as to subject matter.

MOTION: Leonetti                      SECONDED: Byron  
ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes.

  
\_\_\_\_\_  
PETER BYRON, COMMISSIONER

  
\_\_\_\_\_  
ANTHONY LEONETTI, COMMISSIONER

  
\_\_\_\_\_  
ERNEST TROIANO, JR., MAYOR

ATTEST:   
\_\_\_\_\_  
CHRISTOPHER WOOD, CITY CLERK

DATE MINUTES APPROVED: July 9 2014  
CHRISTOPHER WOOD, CITY CLERK

REGULAR COMMISSION MINUTES OF THE WILDWOOD  
COMMISSIONERS IN THE COUNTY OF CAPE MAY, NEW JERSEY

51

Wednesday, June 25, 2014  
Commissioner's Meeting Room  
Time: 3:33 p.m.

**MEETING CALLED**

Meeting called to order by the Mayor.

**PLEDGE OF ALLEGIANCE**

City Clerk leads in the Pledge of Allegiance to the Flag.

**ROLL CALL**

City Clerk called the roll and the following Commissioners answered to their names:

Byron – here, Leonetti – here, Troiano - here

**OTHERS ATTENDING**

Mary D'Arcy Bittner, Solicitor  
Chris Eaton, Remington & Vernick Engineers  
Steve Long, Police Chief  
Robert Regalbutto, Police Captain  
Steve Stocks, Beach Patrol Chief  
Gary Ziegler, Water Department  
Jeanette Powers, CFO  
Jason Hesley, Tax Assessor  
Lori Rosensteel, Tax Collector  
Cyndi Garland, QPA  
Hope Pinto, HR  
Christopher Wood, City Clerk  
Lisa Brown, Aide to the City Clerk

**OPEN PUBLIC MEETING ANNOUNCEMENT**

As per N.J.S.A. 10:4-12, City Clerk read the Open Public Meetings Act Announcement.

**APPROVAL OF MINUTES**

May 12, 2014, Special Meeting  
May 28, 2014, Work Session  
May 28, 2014, Executive Session  
May 28, 2014, Regular Meeting

MOTION: Byron                      SECOND: Leonetti  
ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

**RESOLUTIONS:** City Clerk read the resolutions listed on the agenda.

- 342-6-14     Authorizing Emergency Temporary Appropriations
- 343-6-14     Authorizing Return of Escrow Balance Deposits re: Application #'s 27-10, 26-10, 12-09 and 16-09, Morey Organization, \$5,172.50
- 344-6-14     Appointing Jeanne Kilian to the Wildwood Recreation Commission to fill the unexpired term of Carrie Williamson
- 345-6-14     Authorizing the Cancellation of Sewer Billing for the 2014 Billing due to account should have never been billed for Acct#2051770-2, 3501 Boardwalk
- 346-6-14     Authorizing Refund of 2014 Mercantile License to Mindy Plennert re: Acct#06588, 208 E. Glenwood Avenue, Unit B, due to sale of property (\$327.00)
- 347-6-14     Authorizing Tax Collector to charge accounts for Grass Cutting and Removal of Debris
- 348-6-14     Authorizing Alternate to Fair and Open Contract with General Services Administration, GSA FAS Property Management Division re: Purchase of 2006 Dodge Sprinter 3500 (\$10,000.00)
- 349-6-14     Authorizing Professional Services Contract with Remington, Vernick & Walberg Engineers re: FY2013 Local Aid – Roadway Grant Reconstruction of Davis Avenue in the amount not to exceed \$52,000.00
- 350-6-14     Authorizing Change Order No. 1 as submitted by Remington, Vernick & Walberg Engineers on behalf of Asphalt Paving Systems re: USDA Sanitary Sewer Replacement – Phase 4 (increase of \$455,845.00 for a new total of \$3,079,742.00)
- 351-6-14     Authorizing Change Order No. 8 as submitted by Remington, Vernick & Walberg Engineers on behalf of Perna Finnigan, Inc. re: USDA Sanitary Sewer Replacement Program – Phase 3B,

- Water Utility Portion (increase of \$15,558.14 for a new total of \$1,093,513.59)
- 352-6-14 Amending Professional Services Contract with Triad re: USDA Water and Waste Disposal Grant/Loan Program – Implementation Services, 26<sup>th</sup> Street Project (increase of \$5,000.00 for a new total of \$20,000.00)
- 353-6-14 Authorizing Return of Escrow Balance Deposits re: Application #05-14Z, George Karavangelos, 4020 Ocean Avenue (\$2,447.11)
- 354-6-14 Authorizing payment of bills in the amount of \$489,959.73 dated June 25, 2014
- 355-6-14 Authorizing filing of all reports and other data contained in this agenda
- 356-6-14 Affirming the City of Wildwood's Civil Right Policy
- 357-6-14 Authorizing the Chief of Police to execute an application for participation in the 2014 COPS Hiring Grant
- 358-6-14 Amending the City of Wildwood Employee Policies and Procedures Manual
- 359-6-14 Approving Licensing Agreement between the City of Wildwood Water Utility and the County of Cape May to allow Wildwood Water Utility to drill observation wells on County property
- 360-6-14 Authorizing Professional Services Contract with Triad Associates re: City of Wildwood – NJDCA Small Cities Public Facilities Implementation – FY 2014 – Reconstruction of Boardwalk Restrooms at Youngs Avenue to meet current ADA Accessibility Requirements (\$20,000.00)
- 361-6-14 Authorizing the Award of an Alternate to Fair and Open Contract with Remington, Vernick & Walberg Engineers re: Wildwood Water Utility Water System Improvements as Part of the 2014 Street and Utility Reconstruction in the City of North Wildwood (\$55,000.00)
- 362-6-14 Approving Application for the FY2014 NJDOT Transportation Alternative Program

MOTION: Leonetti                      SECOND: Byron  
 ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

**ORDINANCES:**

- 1007-14 Ordinance Amending Chapter 1A-7.4 entitled "Administration; Division of Law Clarifying the City Solicitor Shall serve as a Full-Time Employee (SECOND READING/PUBLIC HEARING/ADOPTION)

**MOTION TO OPEN PUBLIC HEARING**

MOTION: Troiano                      SECOND: Leonetti  
 ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

None.

**MOTION TO CLOSE PUBLIC HEARING**

MOTION: Troiano                      SECOND: Leonetti  
 ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

**MOTION TO ADOPT**

MOTION: Troiano                      SECOND: Byron  
 ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes  
The Mayor announced Ordinance 1007-14 has been adopted.

**APPLICANTS:**

- NJ State Fireman's Association Membership Application re: Jose M. Soto
- NJ State Fireman's Association Membership Application re: Zoreymar Vega-Medina

MOTION: Leonetti                      SECOND: Byron  
 ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

**PUBLIC COMMENT:** During regularly scheduled Board of Commissioners Meeting. Remarks will limit to five (5) minutes per person. City Clerk will be keeper of time and advise speaker when time has expired. Each member of the public will be permitted to speak only once per meeting. Criticism of public employees will be directed to the Personnel Department during work hours only.

None.

**EXECUTIVE SESSION:**

The Regular Business Meeting was recessed at 3:36 p.m. by motion of Leonetti seconded by Byron. The City Clerk read the subject(s) to be discussed and Executive Resolution No. 14-6-14 convening this meeting.

- Matter of Litigation – Zielinski et al vs. City of Wildwood
- Contractual Matter - GWHMA
- Contractual Matter – Public Facilities ADA Improvements, Youngs Ave Restroom Facility

RECONVENED: This meeting was reconvened 5:44 pm.

RESOLUTIONS:

- 363-6-14 Authorizing the Mayor to execute Settlement Agreement and General Release re: Paul Zielinski, et al vs. City of Wildwood; Uncompensated Time on Duty.
- 364-6-14 Authorizing GWTIDA to improve the appearance of the electrical and meter boxes located at the intersections of Rio Grande Avenue and Pacific, Atlantic and Ocean Avenues

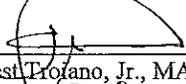
MOTION: Leonetti                      SECOND: Byron  
 ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

— ADJOURNED: There being no further business, this meeting was adjourned at 5:47 p.m. Remarks as typed highlighted not verbatim as to subject matter.

MOTION: Troiano                      SECOND: Leonetti  
 ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

  
 \_\_\_\_\_  
 Peter Byron, COMMISSIONER

  
 \_\_\_\_\_  
 Anthony Leonetti, COMMISSIONER

  
 \_\_\_\_\_  
 Ernest Troiano, Jr., MAYOR

  
 \_\_\_\_\_  
 ATTEST:  
 Christopher H. Wood, CITY CLERK

DATE MINUTES APPROVED: July 9, 2014