

**WORK SESSION MINUTES OF THE WILDWOOD COMMISSIONERS
IN THE COUNTY OF CAPE MAY, NEW JERSEY**

Wednesday, November 26, 2014
Commissioners Meeting Room
Time: 9:00 a.m.

MEETING CALLED:

Meeting called to order by the Mayor.

PLEDGE OF ALLEGIANCE

City Clerk leads in the Pledge of Allegiance to the Flag.

ROLL CALL

City Clerk called the roll and the following Commissioners answered to their names:

Byron -- here, Leonetti -- here, Troiano -- here

OTHERS ATTENDING

Mary D'Arcy Bittner, Solicitor

Chris Fox, Administrator

Chris Eaton, Remington, Vernick & Walberg Engineers

Steve Long, Police Chief

Ron Grookett, Water Utility

Susan Plaza, Treasurer's Office

Jason Hesley, Tax Assessor

Hope Pinto, HR

Cyndi Garland, QPA

Christopher Wood, City Clerk

Lisa Brown, Aide to the City Clerk

OPEN PUBLIC MEETING ANNOUNCEMENT

As per N.J.S.A. 10:4-12, City Clerk read the Open Public Meetings Act Announcement.

APPROVAL OF MINUTES

November 12, 2014, Work Session

November 12, 2014, Regular Meeting

November 12, 2014, Executive Session

Pending questions from the Board these Minutes will be approved during the Regular meeting. There were none.

RESOLUTIONS:

City Clerk read the resolutions listed on the agenda.

- A. Authorizing advertisement of RFQP for Professional Engineering Services
- B. Authorizing the Purchasing Agent to advertise for bids for various goods and services in the December 3, 2014 edition of the Atlantic City Press, with bids being accepted on December 17, 2014 at 10:00 am
- C. Authorizing Purchase of 2015 Ford F350 with Utility Body for the Water Department in the amount of \$34,004.00 as per State contract
- D. Authorizing the Purchasing Agent to advertise for bids for Residential, Commercial, Municipal Solid Waste and Recyclable Collection in the December 3 edition of the Atlantic City Press and Newark Star Ledger newspapers, with bids being accepted on February 3, 2015 at 10:00 am
- E. Authorizing contract with Beacon Graphics Systems, LLC for the purchase of a Printer/Cutter for Traffic Department (\$23,704.10)
- F. Authorizing advertisement for RFQP for grant consultant services
- G. Approving 2015 Beach Special Event Fees and requiring permit fee be paid prior to issuance of permit
- H. Approving bid specifications for beach ice cream concession
- I. Authorizing 2015 Risk Management Consultant Agreement
- J. Requesting approval of items of revenue and appropriation (\$100,000.00)
- K. Lapsing appropriation balance to dedicated trust by rider for snow removal (\$11,600.00)
- L. Authorizing transfers between budget appropriations
- M. Authorizing refund of open flame fire permit (Boardwalk Adventures, \$42.00)
- N. Authorizing Chief Financial Officer to close Dog License Trust Account
- O. Awarding Bid for Reconstruction of Davis Avenue to Asphalt Paving Systems (\$396,152.44)
- P. Authorizing appointments to the Wildwood Planning Board
- Q. Authorizing joint services agreement with Ocean City
- R. Authorizing auction for sale of public property, Center City Parking Lot

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- T. Authorizing grant application for NJDEP Flood Resiliency program grant
 - T. Designating Steve Booy as the Municipal Flood Plain Coordinator
 - U. Authorizing refund of open flame fire permit (Cape May Crab Cake Factory \$42.00)
 - V. Authorizing refund of open flame fire permit (Caramella Gourmet Popcorn, \$42.00)
 - W. Authorizing payment of bills in the amount of \$2,196,792.08 dated November 26, 2014
 - X. Authorizing filing of all reports and other data contained in this agenda

The City Clerk requested to table Resolution G, pending the outcome of Executive Session. Commissioner Byron requested to move Resolution R into Executive Session for discussion as a contractual matter.

ORDINANCE:

- 1018-14 Ordinance Amending Ordinance No. 573-02, Chapter 7, Section 1 entitled "Mercantile License" and Amending Ordinance No. 463-98, Chapter 7, Section 1.11 entitled "Push-Carts" of the Revised General Ordinances of the City of Wildwood (FIRST READING/INTRODUCTION)

UNFINISHED BUSINESS

- None.

COMMUNICATIONS:

- None.

APPLICANTS:

- New Jersey State Firemen's Association Membership Application – Brian A. Fisher
 - Raffle Application, American Legion Post #184, January 1, 2015-December 31, 2015
 - Raffle Application, Greater Wildwood Chamber of Commerce, February 21, 2015
 - Raffle Application, Special Olympics NJ, January 17, 2015
- Pending questions or comments from the Board, these applicants will be approved during the Regular Meeting. There were none.

NEW BUSINESS:

- Mercantile Ordinance Revisions
- The Board agreed to introduce this as Ordinance 1018-14.

REPORTS:

- Engineer's Report – On File in City Clerk's Office
- Mayor Troiano said he would like to keep the base coat on Park Boulevard throughout the winter and lay the top coat after the winter.

EXECUTIVE SESSION:

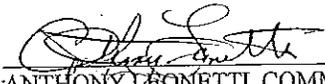
- Potential Litigation – Beach Special Event Fees
- Contractual Matter – Sale of Center City Parking Lot

ADJOURNED: There being no further business to be discussed, this meeting was adjourned at 9:18 a.m. Remarks as typed highlighted not verbatim as to subject matter.

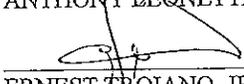
MOTION: Byron SECONDED: Leonetti
ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes.



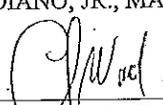
PETER BYRON, COMMISSIONER



ANTHONY LEONETTI, COMMISSIONER



ERNEST TROIANO, JR., MAYOR

ATTEST: 

CHRISTOPHER WOOD, CITY CLERK

DATE MINUTES APPROVED: December 10, 2014
CHRISTOPHER WOOD, CITY CLERK

REGULAR COMMISSION MINUTES OF THE WILDWOOD
COMMISSIONERS IN THE COUNTY OF CAPE MAY, NEW JERSEY

115

Wednesday, November 26, 2014
Commissioner's Meeting Room
Time: 9:18 a.m.

MEETING CALLED

Meeting called to order by the Mayor.

PLEDGE OF ALLEGIANCE

Deputy City Clerk leads in the Pledge of Allegiance to the Flag.

ROLL CALL

Deputy City Clerk called the roll and the following Commissioners answered to their names:

Byron – here, Leonetti – here, Troiano - here

OTHERS ATTENDING

Mary D'Arcy Bittner, Solicitor

Chris Fox, Administrator

Chris Eaton, Remington, Vernick & Walberg Engineers

Steve Long, Police Chief

Ron Groomett, Water Utility

Susan Plaza, Treasurer's Office

Jason Hesley, Tax Assessor

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OPEN PUBLIC MEETING ANNOUNCEMENT

As per N.J.S.A. 10:4-12, City Clerk read the Open Public Meetings Act Announcement.

APPROVAL OF MINUTES

November 12, 2014, Work Session

November 12, 2014, Regular Meeting

November 12, 2014, Executive Session

MOTION: Leonetti SECOND: Byron

ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

RESOLUTIONS: City Clerk read the resolutions listed on the agenda.

- 549-11-14 Authorizing advertisement of RFQP for Professional Engineering Services
- 550-11-14 Authorizing the Purchasing Agent to advertise for bids for various good and services in the December 3, 2014 edition of the Atlantic City Press, with bids being accepted on December 17, 2014 at 10:00 a.m.
- 551-11-14 Authorizing purchase of 2015 Ford F350 with Utility Body for the Water Department in the amount of \$34,004.00 as per state contract
- 552-11-14 Authorizing the Purchasing Agent to advertise for bids for Residential, Commercial, Municipal Solid Waste and Recyclable Collection in the December 3 editions of the Atlantic City Press and Newark Star Ledger newspapers, with bids being accepted on February 3, 2015 at 10:00 a.m.
- 553-11-14 Authorizing Contract with Beacon Graphics Systems, LLC for the purchase of a Printer/Cutter for Traffic Department (\$23,704.10)
- 554-11-14 Authorizing RFQP for Grant Consultant Services
- 555-11-14 Approving Bid Specifications for Beach Ice Cream Concession
- 556-11-14 Authorizing 2015 Risk Management Consultant Agreement
- 557-11-14 Requesting approval of items of revenue and appropriation (\$100,000.00)
- 558-11-14 Lapsing Appropriation balance to dedicated trust by rider for snow removal (\$11,600.00)
- 559-11-14 Authorizing transfers between budget appropriations
- 560-11-14 Authorizing refund of open flame fire permit (Boardwalk Adventures, \$42.00)
- 561-11-14 Authorizing Chief Financial Officer to close Dog License Trust Account
- 562-11-14 Awarding bid for Reconstruction of Davis Ave to Asphalt Paving Systems (\$396,152.44)
- 563-11-14 Authorizing appointments to the Wildwood Planning Board
- 564-11-14 Authorizing Joint Services Agreement with Ocean City
- 565-11-14 Authorizing Grant Application for NJDEP Flood Resiliency Program Grant

- 566-11-14 Designating Steve Booy as the Municipal Flood Plain Coordinator
 567-11-14 Authorizing Refund of open flame fire permit (Cape May Crab Cake Factory, \$42.00)
 568-11-14 Authorizing Refund of open flame fire permit (Caramella Gourmet Popcorn, \$42.00)
 569-11-14 Authorizing payment of bills in the amount of \$2,196,792.08 dated November 26, 2014
 570-11-14 Authorizing filing of all reports and other data contained in this agenda

MOTION: Byron SECOND: Leonetti
 ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

ORDINANCES:

- 1018-14. Ordinance Amending Ordinance No. 573-02, Chapter 7, Section 1, entitled "Mercantile License" and Amending Ordinance No. 463-98, Chapter 7, Section 1.11 entitled "Push-Carts" of the Revised General Ordinances of the City of Wildwood (**FIRST READING/INTRODUCTION**)

MOTION: Troiano SECOND: Leonetti
 ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes
The Mayor announced Ordinance 1018-14 has passed First Reading.

APPLICANTS:

- New Jersey State Firemen's Association Membership Application – Brian A. Fisher
- Raffle Application, American Legion Post #184, January 1, 2015-December 31, 2015
- Raffle Application, Greater Wildwood Chamber of Commerce, February 21, 2015
- Raffle Application, Special Olympics NJ, January 17, 2015

MOTION: Leonetti SECOND: Byron
 ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

PUBLIC COMMENT: During regularly scheduled Board of Commissioners Meeting. Remarks will be limited to five (5) minutes per person. City Clerk will be keeper of time and advise speaker when time has expired. Each member of the public will be permitted to speak only once per meeting. Criticism of public employees will be directed to the Personnel Department during work hours only.

None.

EXECUTIVE SESSION:

The Regular Business Meeting was recessed at 9:21 a.m. by motion of Leonetti seconded by Byron. The Deputy City Clerk read the subject(s) to be discussed and Executive Resolution No. 22-11-14 convening this meeting.

- Potential Litigation – Beach Special Event Fees
- Contractual Matter – Sale of Center City Parking Lot

RECONVENED: This meeting was reconvened at 11:19 a.m.

- 571-11-14 Approving 2015 Special Event Fees on the City Beach and requiring Special Event permit fees be paid prior to permits being issued

MOTION: Leonetti SECOND: Byron
 ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

- 572-11-14 Authorizing Auction for Sale of Public Property, Center City Parking Lot

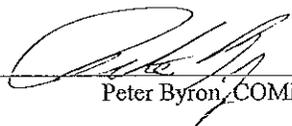
MOTION: Troiano SECOND: Leonetti
 ROLL CALL: - Byron – No, Leonetti – Yes, Troiano – Yes

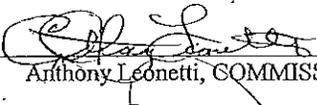
- 573-11-14 Approving 2015 Special Event Permit Fees and Special Event Vendor Permit Fees requiring Event Permit Fees be paid prior to permits being issued

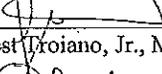
MOTION: Leonetti SECOND: Byron
 ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

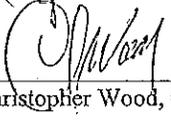
ADJOURNED: There being no further business, this meeting was adjourned at 11:23 a.m. Remarks as typed highlighted not verbatim as to subject matter.

MOTION: Leonetti SECOND: Byron
 ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes


Peter Byron, COMMISSIONER


Anthony Leonetti, COMMISSIONER


Ernest Troiano, Jr., MAYOR

ATTEST: 
Christopher Wood, City Clerk

DATE MINUTES APPROVED: December 10, 2014