



CITY OF WILDWOOD  
OFFICE OF CODE ENFORCEMENT

## VACANT PROPERTY REGISTRATION

The City of Wildwood requires owners of vacant properties to register with the Department of License & Inspections/Code Enforcement, maintain the property according to standards of Code Enforcement and pay the annual fee.

Effective May 19, 2015, Ordinance 1028-15, requires the owner of any vacant property to register within 30 days of the property becoming vacant. "Owner" shall include the title holder, any agent of the title holder, any foreclosing entity that has filed a notice with the municipal clerk pursuant to the provisions of C.46:10B-51 (P.L. 2008, c127, Sec. 17 as amended by P.L. 2009, c.296), or any other person or entity determined by the public officer of the City of Wildwood to have authority to act with respect to the property.

REGISTRATION FEE \$50. First annual renewal fee is \$75. Second and any subsequent renewal fee is \$100.

Property owner shall notify the Department of License & Inspections/Code Enforcement within 30 days of any change in the registration information by filing an amended registration statement.

The registration statement shall be deemed prima facie proof of the statements therein contained in any administrative enforcement proceedings or court proceeding instituted by the City of Wildwood against any owner or owners of the property.

The owner shall be required to renew the registration annually as long as the property remains a Vacant Property.

4400 NEW JERSEY AVENUE, WILDWOOD, NJ 08260  
PH. (609) 522-2444, EXT. 2220 \* FX. (609) 523-2444  
JDAVIS@WILDWOODNJ.ORG

# VACANT PROPERTY REGISTRATION

PROPERTY ADDRESS \_\_\_\_\_

1) Owners Name \_\_\_\_\_

Owners Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

EMAIL \_\_\_\_\_

2) Agents Name or Managers Name \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

EMAIL \_\_\_\_\_

3) Name of Corporation \_\_\_\_\_

Principal Owner \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

EMAIL \_\_\_\_\_

I hereby attest/swear that the information on this registration form is accurate and complete to the best of my knowledge.

Principal Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

# VACANT PROPERTY REGISTRATION

## All fees must accompany application

Make checks payable to CITY OF WILDWOOD  
Mail to: Department of License & Inspections  
4400 New Jersey Avenue  
Wildwood, NJ 08260

## VACANT PROPERTY MAINTENANCE

- 1) The owner or owner's agent shall perform regular weekly inspections of the property to assure compliance with the requirements of this ordinance,
- 2) All weeds, bushes, trees, and grass need to be properly maintained. All trimmings are to be removed from the property.
- 3) Vacant properties shall be kept free of junk, trash and debris, including but not limited to newspapers, flyers, circulars, furniture, appliances, containers, equipment, abandoned autos, boats, campers or automobile parts.
- 4) All sidewalks and public ways will be maintained and safe from snow, ice, tripping hazards and all other obstructions.
- 5) Property fencing and or retaining walls shall be maintained and structurally sound. Any fence or wall with broken or hanging components shall be repaired, straightened or removed.

I certify that the above Vacant Property Maintenance Plan will be adhered to and that I am required to notify the Department of License & Inspections/Code Enforcement of the City of Wildwood of any changes to the vacant property.

Signature \_\_\_\_\_ Date \_\_\_\_\_