WORK SESSION MINUTES OF THE WILDWOOD COMMISSIONERS IN THE COUNTY OF CAPE MAY, NEW JERSEY

Wednesday, January 13, 2016
Commissioners Meeting Room
Time: 3:30 p.m.

MEETING CALLED:
Meeting called to order by the Mayor.

PLEDGE OF ALLEGIANCE
City Clerk leads in the Pledge of Allegiance to the Flag.

ROLL CALL
City Clerk called the roll and the following Commissioners answered to their names:
Byron – here, Leonetti – here, Troiano – here

OTHERS ATTENDING
Mary Bittner, Solicitor
Christopher Fox, Administrator
Marc DeBlasio, Remington, Vernick & Walberg Engineers
Cynthia Garland, QPA
Ron Grookett, Water Utility
Jason Hesley, Tax Assessor
Christopher Wood, City Clerk
Lisa Brown, Aide to the City Clerk

OPEN PUBLIC MEETING ANNOUNCEMENT
As per N.J.S.A. 10:4-12, City Clerk read the Open Public Meetings Act Announcement.

APPROVAL OF MINUTES
December 30, 2015 Work Session
December 30, 2015 Regular Session
December 30, 2015 Executive Session
January 5, 2016 Reorganization Meeting

Pending questions from the Board these Minutes will be approved during the Regular meeting. There were none.

RESOLUTIONS
City Clerk read the resolutions listed on the agenda.

A. Approving Amusement Game License(s)
B. Awarding Contract to Thomas G. Smith, PC re: Special Tax Appeals in an amount not to exceed $10,000.00
C. Appointing Harold Vogel, Esq. as Public Defender for a term of one year
D. Appointing Ronald J. Gelzunas, Esq. as Municipal Prosecutor for a term of one year in an amount not to exceed $28,000.00
E. Authorizing contract with Triad Associates re: 2016 Grant Consultant Services in an amount not to exceed $40,000.00
F. Appointing Seth Fuscellaro, Esq. as Conflicts/Alternate Public Defender for a term of one year in an amount not to exceed $10,000.00
G. Appointing William Mayer, Esq. of DeCotiis, Fitzpatrick & Cole as Bond Counsel for a term of one year
H. Appointing Municipal Auditor
I. Appointing Labor Counsel
J. Authorizing 2016 Risk Management Consultant Agreement
K. Appointing Risk Management Consultant
L. Authorizing submission of a strategic plan for the Greater Wildwood Municipal Alliance grant for FY July 1, 2015 to June 30, 2016 (Governor's Council on Alcoholism and Drug Abuse)
M. Authorizing UAW Agreement January 1, 2015 through December 31, 2018
N. Approving Change Order No. 1 – Final as submitted by Remington, Vernick & Walberg Engineers on behalf of J. Fletcher Creamer & Son, Inc. re: Grassy Sound Water Main Replacement (decrease of $2,149.00 for a new total of $527,628.00)
O. Authorizing Shared Services Agreement with Cape May County Animal Shelter for the years January 1, 2016 through December 31, 2020

P. Authorizing Purchasing Agent to advertise for the acceptance of bids re: Reconstruction of Leaming Avenue and Montgomery Avenue in the January 20, 2016 edition of the Atlantic City Press with bids being accepted by February 3, 2016

Q. Establishing a Shared Services Agreement between the City of Wildwood and Borough of West Wildwood re: Police Dispatch for the year 2016 ($35,000.00)

R. Establishing a Shared Services Agreement between the City of Wildwood and Borough of West Wildwood re: Emergency Medical Services for the year 2016 ($15,000.00)

S. Establishing a Shared Services Agreement between the City of Wildwood and Borough of West Wildwood re: Municipal Court Services ($19,500.00)

T. Clarifying the Commodity Resale Agreement between the City of Wildwood and the Borough of West Wildwood for Gasoline and Diesel Fuel to expire on December 31, 2019

U. Authorizing agreement with CASA Payroll Services for 2016 payroll services ($15,000.00)

V. Authorizing agreement with CASA Payroll Services for 2016 Affordable Care Act Reporting Services ($5,000.00)

W. Authorizing contract with Munidex, Inc. re: Software Maintenance Agreement for 2016 ($6,640.80)

X. Authorizing agreement with Edmunds & Associates, Inc. for 2016 Financial System and Utility Software Services ($22,194.00)

Y. Authorizing payment of bills in the amount of $2,270,776.45 dated January 13, 2016

Z. Authorizing filing of all reports and other data contained in this agenda

ADDENDUM:

I. Appointing Stephen O'Connor, South Jersey Consultants, LLC for 2016 Special Projects Coordination for an amount not to exceed $39,000.00

Resolutions "H", "I" and Addendum "I" were pulled from the Consent Agenda for discussion in Executive Session.

ORDINANCES:

- None.

UNFINISHED BUSINESS:

- None.

COMMUNICIATIONS:

- None.

APPLICANTS:

- Raffle Application – Greater Wildwood Chamber of Commerce for an event to be held on February 27, 2016
- Raffle Application – VFQ Post #3509 for an event to be held from January 3, 2016 to December 31, 2016

NEW BUSINESS:

- None.

REPORTS:

- Engineer's Report – On file in the City Clerk's Office. Mayor Troiano asked for the status of the proposal for building a bulkhead on Susquehanna Avenue. Mr. DeBlasio said he would write a proposal and have it by the next meeting as per the Mayor's request.

EXECUTIVE SESSION:

- Matter of Litigation – Injury Claim
- Contractual Matter – Redevelopment
- Contractual Matter – Appointment of Municipal Auditor and Labor Counsel
- Contractual Matter – Appointment of Stephen O'Connor, South Jersey Consultants, LLC

ADJOURNED: There being no further business to be discussed, this meeting was adjourned at 3:40 p.m. Remarks as typed highlighted not verbatim as to subject matter.

MOTION: Leonetti SECONDED: Byron
ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes.

PETER BYRON, COMMISSIONER

ANTHONY LEONETTI, COMMISSIONER

ERNEST TROIANO, JR., MAYOR

ATTEST:
CHRISTOPHER H. WOOD, CITY CLERK

DATE MINUTES APPROVED: January 27 2016
CHRISTOPHER H. WOOD, CITY CLERK